

**CORRESPONDENCE WITH RAILROADS**

The following procedure is to be followed regarding all correspondence between the Office of Structure Design and the railroads.

Send one copy of all letters to the railroads to the Agreements Section.

Letters or copies of letters from the railroads are to be routed through the Agreements Section.

The purpose of routing correspondence with the railroads in this manner is to assure consistency in our dealings with railroads and to keep the Agreements Section up to date on all projects involving railroads.



Philip C Warriner



Guy D. Mancarti

JGS:jgf

Supersedes Memo to Designers 17-101 dated April 1982.